

## Computer Operator and Programming, Week-15

S.no.	Week No.	Name of Topic	No. of Hours
1	15	<ul style="list-style-type: none"><li>• Introduction to various types of Queries and their uses.</li></ul>	6 hrs.
2		<ul style="list-style-type: none"><li>• Designing Access Reports and Forms.</li></ul>	
3		<ul style="list-style-type: none"><li>• Introduction to macros, designer objects controls, their properties and behaviour.</li></ul>	